

Here is a guide on how to declare your Miscanthus harvest on our Harvest Hub.

To log into the Harvest Hub, simply go to our website <u>www.terravesta.com</u> and click onto the icon in the top right hand corner.

Growing Innovation	Miscanthus	Events	Testimonials	News	About	HarvestHub	a ≡	
	Gro	wing	Innov	atic	on	X		

Your log in details will have been sent separately to your email address, you will be asked to click on a link and to then set your own password. Once this is done you can log onto the hub.

Please do not try to use the password link we initially emailed to you to log in, use the link on the website detailed above.

DECLARING YOUR HARVEST

Harvest Hu	du		
TERR123	_{ර්ම} Your Contractors 👔		Q Contractor Finder
✿ Home ✓Your Fields	Baled crop myself Baling Contractor	E Cut crop myself	Operational Region 👻
Your Contract	Contact Details	✓ Contact Details	·
Vour Farm	If you do not wish to share your field data with a cor lick opt-out.	itractor please check the box below and	

You will then be able to select which contractors did your cutting and baling. On the right hand side there is **Contractor Finder** which will help you locate contractors local to you.

Certain contractors also use the Harvest Hub and are able to input bale amounts from each field directly onto your return. **If** your contractor offers this service, but you **do not** wish them to have access, please click the opt out button. Otherwise leave it blank.

Once that page is completed, click Your Harvests

Harvest Hul	b				
TERR123	ō₩ Your Contractors 💡				Q Contractor Finde
A Home					
⊻ Your Fields	Baled crop myself Baling Contractor	:	Cut crop myself Cutting Contractor	:	Operational Region 👻
Your Contract	Contact Details	~	Contact Details	~	
Your Farm					
ි Your Contractors	If you do note sh to share your field data with a contr click op	ractor please check the box	below and		
🔅 Your Harvests	I confirm my choice to opt out of the contractor da	ata share system			
Your Contacts					
Contact US					

Please click the relevant Yes/No answer to the sustainability questions



You will then need to let us know where your bales are stored, Click Add Bale Storage Location

Home	Select Year to view
Your Pields	Your 2024 Harvest Declaration @
Your Farm	Step 2: Your Bale Storage Locations
õ 🖲 Your Harvests	Next, we need you to tell us where you will store your Miscanthus. If you have no Miscanthus to declare this year, click the no harvest to declare. Add Bale Storage Location 1 No Harvest to Declare
Contact US	Step 3: Add Bales to this year's declaration

If you feel you are unable to provide a harvest for any reason, please contact us before clicking **No Harvest To Declare**

Version investories Pala Characta Address Output	New Storage Location		
You can input your Bate Storage Address 2 ways	Store Location Collection Month Store Contact A Store Details		
You can search in the Type Your Address to Search box using your full address or postcode.	★ Your Bale Storage Address Address Type Address to Search		
Additionally, if you wish to use the What 3 Words app, you can inout the details here instead.	Q D Optional: Additional Location Information ///What 3 Words		
Then click Next	Cancel Next		

The next page allows you to select your desired collection month

ease selec	t your desired collection month		
Apr 2024	Remaining Tonnage:7,771	May 2024	Remaining Tonnage:6,500
Jun 2024	Remaining Tonnage:6,500	Jul 2024	Remaining Tonnage:6,500
Aug 2024	Remaining Tonnage:None	S 2024	Remaining Tonnage:None
Oct 2024	Remaining Tonnage:None	N 2024	Remaining Tonnage:None
Dec 2024	Remaining Tonnage:None	J 2025	Remaining Tonnage:None
Feb 2025	Remaining Tonnage:None	N 2025	Remaining Tonnage:None

Click your preferred option from those that are available (please be aware that this is guide only, we will clarify the exact date with you directly)

Once done, click **Next** to proceed.

You will then need to tell us who to contact to arrange the collection of the bales.

New Storage Location	
Store Location ——— 🕜 Collection Month ———	3 Store Contact 4 Store Details
Contact Person for Bale Store	
Select Existing Con OP New Loading Contact	
Cancel Next	
If you already have someone loaded onto the system	n, slect their name using Select Existing

Contact.

If you need to add someone, please use the **New Loading Contact** option.

Once done simply click **Next**.

We now need to know specfic details regarding your bales.

	New Storage Location
	Store Location Oliection Month Store Contact 4 Store Details
Click the calendar icon to the right to select the date your Bales were stacked,	Bale Store Details
These are optional boxes for you to provide information to help the Haulier find the correct location	Please describe any access restrictions
When the haulier arrives, we need to know the availability of loader/bale grab, how your bales are stored. Also, what notice we need to give you.	storage Method * Notice Period *
When you are done click Save	Cancel Save
	Step 3: Add Bales to this year's declaration
	Please select the store to add bales too
Then select the store postcode to proceed	LN1 5AB

You are now ready to declare your Bales. The system will provide a list of all your fields that have Miscanthus. It is important to break down your Bale numbers down to individual fields as this helps us track your yields. This will also be useful in the future when the carbon value can be calculated.

Input your Bale numbers for each individual field, input the moisture content (if available) and your Bale type. We only accept rectangular bales 4X4 or 4X3.

Once each field is completed, Click Add to your total bale count for each field to calculate your Total Bale count.

Step 1:Your Harvest Details		🗸 Completed 🗸
Step 2: Your Bale Storage Locations		✓ Completed 🗸
Step 3: Add Bales to this year's declaration		
Adding Bales to LN1 5AB		
业 Field 3 -		
Num. of Bales	Moisture Content(%)	Bale Type Add to your total bale count
<u>∡</u> Field 1 - TF2334 2342		
Num. of Bales	Moisture Content(%)	Bale Type 📃 🗖 Add to your total bale count
述 Field 2 - TF3423 1242		
Num. of Bales	Moisture Content(%)	Bale Type 🔹 🗖 Add to your total bale count
	Total Bale Count:	
		Add Partial Declaration Mark Store As Completed

If you are ready to complete your Harvest Declaration, click Mark Store as Completed